



City of Highland Police Department

Terry M. Bell, Chief of Police

The mission of the Adopt-A-Street program is to provide a way for concerned citizens and businesses to actively participate in enhancing Highland's appearance and cleanliness. This is one of many ways the City of Highland joins with the community to make this a city of the highest quality.

What is Adopt-a-Street?

Highland's Adopt-a-Street program is similar in concept to the Adopt-a-Highway program operated by Illinois Department of Transportation. It enables interested groups to adopt a minimum half-mile section of a City street. In return for conducting scheduled cleanups on the adopted stretch of street four times per year, the sponsors are recognized with signage located along their designated street sections.

Who should participate?

Joining the Adopt-A-Street Program is easy and fun! Any group that has the enthusiasm and dedication to make our community a better place to live should participate. We welcome the efforts of individuals, businesses, churches, clubs, schools and community organizations.

What do I/we have to do?

Volunteers make the commitment to remove litter along pre-designated sections of city streets a minimum of four times per year for a two-year period. Volunteers are encouraged to monitor conditions on their adopted section of street and report problems to City staff members for follow up.

1. Commit to adopting at least a 1/2 mile section of city street(s)
2. Adopt the designated area for 2 years
3. Pledge to do 4 clean-ups annually (April/May, June./July, August/September, and October/November)
4. Obtain, sign, and return the appropriate forms (see below)

How does the City help?

If your group is approved for participation, a Safety Orientation will be provided. The City will provide litterbags to every group who requests them and pick up the litter upon completion. Signage designating the adopting organization will also be placed by the City.

ADOPT-A- STREET RULES

1. NO INTERSTATE HIGHWAYS ARE INCLUDED IN THIS PROGRAM.
2. Groups will be responsible for litter pickup only. No planting or mowing will take place.
3. The adopting group will adopt their section of roadway for two years with the right to renew the agreement. The sponsoring jurisdiction has the right to terminate a contract and remove signs if the group is not cleaning their section. Groups will be given a 30 day notice, and their signs will be removed.
4. The Police Department and the group will decide on the length to be adopted, with two mile lengths being the greatest distance acceptable. The Chief of Police will designate the sections of roadway which have been determined unacceptable for adoption due to safety reasons.
5. The Public Works Department – Operations will furnish and erect the signs with the group name. The signs shall conform to the requirements of the Illinois Department of Transportation. No logos or slogans will be allowed on the signs.
6. Pick up shall occur a minimum of four times a year. Recommended pick up times are April/May, June/July, August/September, and October/November.
7. Adequate supervision for anyone under 18 must be provided. It is required that one adult supervisor for every 5 youths be present. In addition, no one under the age of 10 is permitted on the highways.
8. The group must let the police department know whenever they intend to collect litter along their adopted section 48 hours in advance of the clean up. Please call 618-654-2131.
9. The group members are required to wear gloves, and preferably hard sole shoes and long pants when picking up litter. Group members will also wear orange safety vests.
10. No drugs or alcohol shall be carried or consumed by any group member while picking up litter.
11. The groups must maintain a first-aid kit and an adequate supply of drinking water during pick up times.
12. If a group wants/needs to terminate their contract, they must do so in writing to the Chief of Police.
13. The groups shall place the litter in trash bags provided by the Police Department and leave the filled trash bags at a predetermined location on the roadway for pickup.
14. Liability insurance shall not be required. The adopting group must accept responsibility for the actions of its volunteers and hold harmless the City of Highland and/or the State of Illinois.
15. All vehicles will be parked off the right of way, and no parking will be allowed along curves, on bridge decks, near or under overpasses, or in median areas.
16. All Groups Will Stay Off All Highway Pavements.
17. Trash bags can be obtained during the business hours of the City of Highland, Monday through Friday.
18. Any large or gross objects found along the roadway should be marked for pick up or the location reported back to Police Department.
19. Groups will be allowed to keep any cans or trash metals if desired.

ADOPT-A-STREET AGREEMENT

The City of Highland and (Group) recognize the need for litter free roadways and are entering into this agreement in an effort to contribute toward maintaining litter free highways.

By signature below, the Group acknowledges the hazardous nature of the work and agrees to the terms and conditions set by the City of Highland and the Illinois Adopt-A-Highway Act.

The Group and its volunteers and agents shall assume all responsibility for, and hold the City of Highland (including their officials, employees and agents) harmless from any and all claims or actions resulting from the Group's volunteers or agents work in the program.

Members of the Group are jointly and severally bound by the terms and conditions of the Agreement. The Group and the City of Highland will fulfill their respective responsibilities as set forth in the rules.

The City of Highland recognizes and approves the Group as the adopting organization for and the Group accepts the responsibility of picking up litter on this section for a period of time beginning

20 and ending 20

Organization Name

Group President:

Group Coordinator:

Contact information:

Address:

Phone Number:

Adopt A Street Location

Chief of Police or Designee:

Date: